

(NOTE: This report should be sent to the Director of Libraries and Textbooks promptly at the close of the school term.)

ANNUAL SCHOOL LIBRARY REPORT FOR 1932-1932

School Dunbar Post office Lynchburg County Campbell

EQUIPMENT:

Is there a separate library room? yes Number of chairs 30 Number of tables 5
 Has adequate shelving been provided? " Is there a pamphlet and picture file? no
 Are elementary and high school books shelved in same room? yes Are they shelved separately? yes
 Were elementary books distributed as grade libraries during year? _____ Bookcase in each classroom? _____
 is there a magazine rack? yes a loan desk? yes a catalog case? yes a bulletin board? yes

LIBRARY:

Number volumes at beginning of year 4,909
 Number volumes lost and discarded 42
 Number volumes added during year 431
 Total number volumes now in library 5,298 5,061
 Are books accessioned? (listed when acquired) yes
 Are books labeled or marked? yes
 Number of magazines received 23
 Amt. spent for books and other reading material \$1000
 Amount spent for supplies this year _____
 Number hours each week given by librarian 40 26

	Elementary School	High School
Total pupils enrolled in school	<u>169</u>	<u>390</u>
Approximate number of pupils who borrow books regularly	<u>300</u>	<u>150</u>

*No. volumes loaned during year 22,224 22,224
 Have not used separate record...
 Is a record of each pupil's since library serves library reading kept? its public

*(Count each volume each time it was loaned.)

Has the school board appropriated 50¢ per high school student for books, etc., this year? _____
 Has the school board appropriated 25¢ per elementary school student for books, etc., this year? _____
 How much have you secured from other sources for books and other reading material this year? _____
 State how this additional money or material was secured _____

Has librarian had training? yes Amount of training 3 mo. 50 hours library extension
 Number of students who completed the suggested twelve lesson course in the use of library _____
 Is there a library club? no Is library used during vacation? yes Are books used by community? yes

Remarks: (Suggestions for making the library more effective will be appreciated.)

Principal High School
June 13, 1932
 Date

Anne Spencer
 Librarian High School
Dunbar High School
 Address for Mail